

# OBPA Board Meeting Report 11/8

**Board members present:** Joe Akers, president; Mike Ross, president; Melissa Niedermann, treasurer; Lana Brummett, treasurer; Stacey Geldmacher, craft fair chair; Brian Geldmacher, fundraising chair; Dave Nonnenkamp, at-large member; Diane Kauffman, social media chair; David Kauffman, at-large member.

1. Director's report
  - a. Mr. Brakefield was not present, so no director's report
2. Treasurer's report
  - a. Purchase of 2 Marimbas from Blue Stars Drum & Bugle Corps (\$11,400)
    - i. Mr. Brakefield will drive to Wisconsin to pick up
  - b. Square
    - i. There was a previous square account we didn't know about so we are working toward moving everything to current treasurer control.
  - c. Peach Bowl update
    - i. \$28,598 was paid to the travel company from student accounts. Those payments should be reflected in the travel company soon.
  - d. Trucks and trailer expenses for the season - \$4,416
  - e. Props expenses for the season - \$2,852
  - f. Avg. Cardinals fundraiser net \$319/person (total \$20,171)
  - g. Trailer insurance - need serial numbers to renew
    - i. Joe will get that information to Melissa
  - h. What are our approximate annual expenses each year?
    - i. We are going to work to determine expenses from the 2018-2019 season to help us better understand our financial needs, obligations and goals for fundraising
3. Trivia Night
  - a. Where are we on tables?

- i. 5 tables as of 11/8, if we don't have a minimum of 12, we will cancel
- b. Where are we on basket donations?
  - i. We have items for every basket
  - ii. We will raffle baskets off at craft fair if we don't use them for trivia night.

#### 4. Craft Fair

- a. Signs? Put signs at OES, OMS, BMS. *Lana will talk to a contact to see what expenses would be for new signs*
  - i. Do we need district permission to put them up? *Principals need to approve.*
  - ii. We are going to update current signs by spray painting bottom black and Stacey will purchase vinyl to have correct dates on signs.
- b. Do we need to have another meeting before the craft fair?
  - i. Wednesday, November 30
- c. Shared database for the whole board will be created to have access to so we can easily address questions about registration and they don't all have to go to Stacey.
- d. Joe created digital registration forms for Spring and Fall 2023
  - i. Those will be linked to website once full board has approved
- e. How are we handling the non-virtual items usually included?
  - i. We will either distribute those by hand or have a checklist in the kitchen for drink tickets